

**Franklin Township Municipal Sanitary Authority  
April 20, 2023**

**Pledge of Allegiance**

**Roll Call:**

Mr. Rumbaugh	Present
Mr. Mitall	Present
Mr. Bell	Present
Mr. DiGuilio	Present
Mr. Stickel	Present

**Others in Attendance:**

Robert Swarmer	FTMSA
Julie Capor	FTMSA
Wes Long	Long & Long, LLC
Nicholas Kerr	RDM
Brian Hohman	RDM
Michael Kukura	RDM
Denny Shadron	RDM
Daniel Schmitt	Gibson-Thomas Engineering
Matt Sprung	Gibson-Thomas Engineering
Georgia Boring	Penn Franklin
Emery Levick	US Asset Management, LLC

**Approval of Minutes:**

Motion to Approve March 23, 2023 meeting minutes with modification.

**Motion: Mr. DiGuilio; Seconded: Mr. Stickel; Vote: 5-0, Motion Approved.**

**Comments from Citizens: None**

**US Asset Management Inc**

Mr. Levick stated that he is attending the meeting to provide an update on how the investments he is making on behalf of the Authority are performing. He provided the Board with a packet for their reference. Mr. Levick stated that over the past year, the investments have earned approximately \$271,000.00. Mr. Levick stated that he does expect a decline in rates over the next year but currently the rates are favorable, and he intends to make the Authority as much as possible. Mr. Levick also explained to the Board what arbitrage is, and that the Authority is no where close to that situation and that he does not foresee that ever happening. He assured the board that he monitors arbitrage continuously and if potential arbitrage could occur, he would advise the Authority right away.

Mr. Rumbaugh thanked Emery for providing the update and stated that the Board appreciates everything he is doing for the Authority.

**Solicitor's Report:**

FTMSA Solicitor stated that there is an agreement between FTMSA and the Monroeville Municipal Authority that needs approved tonight. The agreement is for the water shut off process for Monroeville customers that obtain a delinquent balance with FTMSA. The agreement states that upon the collection of delinquent accounts, FTSMA can contact the Monroeville Municipal Authority and advise them to shut the water off.

Motion to approve and enter into the Reciprocal Shut Off Agreement with Monroeville Municipal Authority

**Motion: Mr. Mitall; Seconded: Mr. DiGuilio; Vote: 5-0, Motion Approved.**

FTMSA Solicitor stated that the only other matter that's good for the order is that collection efforts have been implemented concerning FTMSA delinquent customers. FTMSA Solicitor stated that complaints have been filed with the local justice for customers owing over \$2,000 to the Authority. FTMSA Solicitor stated that his office has sent out letters on municipal claims stating a 30-day notice before attorney fees are charged. FMTSA Solicitor stated that he will keep the Board updated with the progress.

Mr. Rumbaugh stated that this is something that needed to occur because although the Authority does not have many delinquent customers, there are some trying to take advantage of the situation and it is time that the situation is resolved.

**Engineer's Report – Gibson Thomas Engineering (GTE):**

Sewage Treatment Plant UV Replacement: Gibson Thomas stated the equipment has been delivered and a pre-construction meeting was held with the contractor this past month. Gibson Thomas stated that they plan to start the installation of the equipment in June of this year.

Sewage Treatment Plant Demo of Abandoned Pipes: Gibson Thomas stated that the project is ongoing and that the contractor Tedesco is doing a great job. Gibson Thomas stated that they are extremely clean and quite frankly, when they're taking off these abandoned pipes, the supports are physically crumbling. Gibson Thomas stated that it's good that the work is being done, and we are very happy with the progress to date.

Main Pump Station (Phase II): Gibson Thomas stated that work is ongoing and going very well. Gibson Thomas stated that we originally thought that the contractors might not be completed with the project until the fall, but with the progress that are making, they could potentially be done in the next 2-3 months.

Trickling Filter #1 Media Replacement: Gibson Thomas stated the contractor working on the pipe abandonment project provided us a quote for the media installation that was significantly higher than last year. Gibson Thomas stated that they plan to get some other quotes and hope to provide a more details at the next meeting.

Murrysville Heights Pump Station Demo: Gibson Thomas stated that work is going to start the week of May 1<sup>st</sup>.

Sewage Treatment Plant Electrical Contract: Gibson Thomas stated electrical work is still ongoing and making more and more progress every day. Gibson Thomas stated that the contractor did some work on the grounding around the building last night, and he found some issues that need addressed as soon as possible. Gibson Thomas stated that they are going to provide a quote on equipment that may need to be purchased to fix the issues. Gibson Thomas stated they will provide more updates at next month's meeting regarding this situation.

Gibson Thomas stated that they have one work order for approval at tonight's meeting. The work order is for a capital collection purchase. At last month's construction meeting, Josh Boytim-FTMSA Field Supervisor presented the board with a presentation on a packer system that he would like to use for the 4 & 5 defect corrections throughout the system. The purchase would cover the purchase of that system, as well as 50 kits.

Motion to approve Work Order G23-512-Capital Collection Purchase-Flow through Packer System / TygerPatch System & Kits in the amount of \$75,244.56.

**Motion: Mr. Mitall; Seconded: Mr. Bell; Vote: 5-0, Motion Approved.**

#### **Construction Committee Report:**

All other items discussed at the construction meeting were covered in the Engineer's Report

#### **Financial Report:**

Mr. Hohman reviewed total invoices paid from 3-24-2023 to 4-20-2023 as follows:

Unpaid Invoices: \$252,855.65; P-Card Expenses: \$9,421.65; Bills Paid by ACH: \$47,393.78

Total Invoices to be paid: **\$309,671.08.**

Motion to approve payment of bills as presented:

**Motion: Mr. Mitall; Seconded: Mr. Stickel; Vote: 5-0, Motion Approved.**

Mr. Hohman presented two requisitions for consideration.

Motion to approve the Construction Fund Requisition No. 537-CF in the amount of \$926,577.71.

**Motion: Mr. Bell Seconded: Mr. Stickel; Vote: 5-0, Motion Approved**

Motion to approve the Surplus Fund/Asset Management Requisition No. 537-SF in the amount of \$86,537.35.

**Motion: Mr. DiGuilio; Seconded: Mr. Mitall; Vote: 5-0, Motion Approved.**

#### **Manager's Report:**

#### **Construction:**

FTMSA preformed (21) sewer repairs which include:

- (11) #4 and #5 defects graded by Redzone / DEP
- (15) actual #4 and #5 defects
- (3) New taps installation
- (7) Manholes raised to grade
- (3) Manholes repaired
- (2) 3 New Lamp holes installed and raised
- (2) Stents
- (5) 48in point repairs installed
- (28) FT of new SDR 35 sewer main
- (10,405) FT of mainline camera footage
- (7,728) FT jetting / root cutting
- (18) visual inspected laterals

Manhole Inspections:

- 101 manholes opened and inspected.

Treatment Plant:

- The UV system has arrived, and a pre-construction meeting has been held for scheduling.
- Piping demolition project has started and is going well.
- Pump station level sensors are being installed to allow levels to be seen on SCADA.

Additional Topics:

- The second VFD for the Main Pump Station is complete.

REPORTS:

- **Operations Report** - Report enclosed
- **Capital Improvement Projects** - Report enclosed.
- **O&M Repairs** - Reports enclosed

REGULATORY ITEMS COMPLETED:

- **PA DEP DMR Reporting** – FTMSA’s effluent discharge data for March will be submitted.

Comments from the Board:

- The next meeting is scheduled for **May 18, 2023, at 6:00 p.m.**

**Mr. DiGuilio motioned to adjourn the meeting at 6:41p.m.; Seconded: Mr. Bell; Vote: 5-0, Motion Approved.**

  
 William Bell, Secretary