

**Franklin Township Municipal Sanitary Authority
March 23, 2023**

Pledge of Allegiance

Roll Call:

Mr. Rumbaugh	Present
Mr. Mitall	Present
Mr. Bell	Present
Mr. DiGuilio	Present
Mr. Stickel	Present

Others in Attendance:

Robert Swarmer	FTMSA
Julie Capor	FTMSA
Wes Long	Long & Long, LLC
Nicholas Kerr	RDM
Denny Shadron	RDM
Daniel Schmitt	Gibson-Thomas Engineering
Matt Sprung	Gibson-Thomas Engineering (via Teleconference)
Mark Gera	Gibson-Thomas Engineering

Approval of Minutes:

Motion to Approve February 16, 2023 meeting minutes with modification.

Motion: Mr. DiGuilio; Seconded: Mr. Stickel; Vote: 5-0, Motion Approved.

Comments from Citizens: None

Solicitor's Report:

FTMSA Solicitor stated that there are two outstanding items that he is currently working on. The first item is related to the delinquent accounts discussed at last month's meeting in which he is working with Carol Martin to complete. The second item relates to the Lou Lamanna Developers agreement that should be finished in short order.

Engineer's Report – Gibson Thomas Engineering (GTE):

Sewage Treatment Plant UV Replacement: Gibson Thomas stated that the equipment shipped March 16th but hasn't shown up yet. The project will begin after the equipment arrives.

Sewage Treatment Plant Demo of Abandoned Pipes Gibson Thomas stated that the project will begin on Monday March 27, 2023.

Main Pump Station (Phase II): Gibson Thomas stated that on March 28th they have a meeting with the contractor on this project and work will begin on April 3, 2023.

2022 Manhole Lining Contract: Gibson Thomas stated that this coming Monday, the contractor for this project will begin the installation of the stubbies in the Pheasant Run Area. The stubbies would be the connection from the main line to the lateral.

Murrysville Heights Pump Station Demo: Gibson Thomas stated that the contractors have provided the shop drawings for this project and the project should begin within the next month.

Chapter 94 Report: Gibson Thomas stated that they are currently working on the chapter 94 report that is due to the DEP by March 31, 2023. They are finalizing the report and will submit by the deadline.

Consent Order & Agreement: Gibson Thomas stated that the semiannual report is due on March 29th, and they are finalizing that report and will submit by the deadline.

Sewage Treatment Plant Electrical Contract: Gibson Thomas stated electrical work is still ongoing and making more and more progress every day.

Mr. Kerr mentioned that Darrel Johnson with Schultheis has been doing a great job and has been helping with other projects including the locker room, SCADA, and pump station work. Mr. Kerr stated he is very pleased with his work.

2022 Annual Pipe Bursting Contract: Gibson stated they have a change order for this project that relates to work in the Rustic Ridge Area. The work pertained to a lateral separation that the FTMSA Field Supervisor asked Petrakis to complete since he was already in the area and had the machinery readily available.

Motion to approve Change Order #3 to W.A. Petrakis in the amount of \$17,008.69 for the Annual Pipe Bursting Contract

Motion: Mr. Mitall; Seconded: Mr. Stickel; Vote: 5-0, Motion Approved.

Gibson Thomas stated that they have two work orders for approval at tonight's meeting.

The first work order is for a capital collection purchase. At last month's construction meeting, Josh Boytim-FTMSA Field Supervisor presented the board with a presentation on point repair/lining kits that he would like to use for the 4 & 5 defect corrections throughout the system. The items were approved for purchase, and this is the corresponding work order for action tonight.

Motion to approve Work Order G23-510 Capital Collection Purchase (Point Repair/Lining Kits) in the amount of \$35,836.77.

Motion: Mr. Mitall; Seconded: Mr. DiGuilio; Vote: 5-0, Motion Approved.

The second work order and corresponding engineering agreement for consideration is for the Sloan Pump Station Rehabilitation Project. This portion of the project will be for permitting and the start of engineering and design work in the amount of \$170,000.00. Gibson stated that we talked about the replacement of two existing pumps, all interior piping and valves, removing the generator, removing the underground tank, and adding a bar screen. Gibson Thomas stated that the total construction costs are estimated at this point to be \$2.2 million. Gibson Thomas stated that one of the things discussed in the last construction committee meeting was that when we originally looked at rehabilitating this pump station a year and a half ago, it was based on the flow that the pump station was receiving. Based on defect corrections being made throughout the system, we will re-evaluate the flows and may be able to lower some of the pumping capacity which could result in potential savings.

Mr. Rumbaugh asked the question to Gibson that when we originally looked at rehabilitating this station way back when, nobody could come up with any type of a system that would allow a bar screen or any type of system to be able to keep the rags, bricks, and basketballs out of the station, and we now think we're going to come up with a design and find somebody that can actually retrofit or build something to stop that?

In response to Mr. Rumbaugh's question, Gibson answered yes and stated the following: When we looked at it before, we tried to retrofit what's in the existing area but were hindered by the underground storage tank, and with the removal of the tank, we will have more room and won't be restricted.

Motion to approve Work Order G23-511 and corresponding Engineering Agreement-Sloan Pump Station Rehabilitation (Permitting & Design) in the amount of \$170,000.00.

Motion: Mr. Mitall; Seconded: Mr. Bell; Vote: 5-0, Motion Approved.

Construction Committee Report:

Mr. Rumbaugh stated that Josh Boytim-FTMSA Field Supervisor provided another great presentation on the progress being made in areas we need to fix and the potential equipment needed. The board was very pleased with the presentation and feels the equipment we are looking to purchase can be utilized to make all the repairs.

All other items discussed at the construction meeting were covered in the Engineer's Report

Financial Report:

Mr. Shadron reviewed total invoices paid from 2-17-2023 to 3-23-2023 as follows:

Unpaid Invoices: \$351,139.55; P-Card Expenses: \$8,736.06; Bills Paid by ACH: \$47,258.95

Total Invoices to be paid: **\$407,134.56.**

Motion to approve payment of bills as presented:

Motion: Mr. DiGuilio; Seconded: Mr. Bell; Vote: 5-0, Motion Approved.

Mr. Shadron presented two requisitions for consideration.

Motion to approve the Construction Fund Requisition No. 536-CF in the amount of \$314,314.43.

Motion: Mr. Mitall Seconded: Mr. Stickel; Vote: 5-0, Motion Approved

Motion to approve the Surplus Fund/Asset Management Requisition No. 536-SF in the amount of \$270,101.98.

Motion: Mr. Mitall; Seconded: Mr. DiGuilio; Vote: 5-0, Motion Approved.

Mr. Bell asked that we provide follow-up related to the following questions: For the interest we earn through investments, do we have a certain time to spend that money? If so, how should it be treated?

Manager's Report:

Construction:

FTMSA preformed (17) sewer repairs which includes:

- (8) #4 and #5 defects graded by Redzone / DEP
- (17) Actual #4 and #5 defects
- (2) New taps installation
- (1) Manholes raised to grade
- (3) Manholes repaired
- (10) Stents
- (2) 48in point repairs installed
- (7) Feet of new SDR 35 sewer main
- (7621) Feet of mainline camera footage
- (5188) Feet jetting / root cutting
- (13) Visual inspected laterals

Manhole Inspections:

- 114 manholes opened and inspected.

Treatment Plant:

- The UV system has shipped and is expected to arrive within the next two weeks.
- Flooring for new locker room is complete. Uniform room is done and being utilized.
- Demolition of un-used piping and valves in the digester basement is ongoing.
- Pump station level sensors are being installed to allow levels to be seen on SCADA.

Additional Topics:

- Cloverleaf Pump Station is back up and running with 2 complete pumps.

Mr. Kerr stated at our previous construction meeting, we had talked about some updating as it relates to safety protocols ,SOP's, and emergency action plans. Mr. Kerr would like the Board to consider an agreement with CEPRI who is an online group that will come and transfer the physical documents that we have related to the emergency action plan into an electronic format. The cost to have someone come

in and physically make the transfer, build the website, upload to all the tablets would be \$11,800.00. The monthly fee to have that service on all the tab tablets and to have the website maintained would be \$400.00 per month.

Mr. Stickel proposed two questions. The first question was, where the information will be stored (on what server). The second question was, what happens to our information if the company goes under?

Mr. Kerr stated there will be a PDF version that FTMSA will be provided and it will be housed on their server and the website. As updates occur, we will be provided an updated PDF. Mr. Kerr said he will follow up on the second question.

Mr. Kerr stated that he has conducted 4 interviews earlier today and would like to offer a position to one of the applicants. Mr. Kerr stated that there was a communication error with having a board member present. Mr. Swarmer, Ms. Capor, Mr. McKay (senior operator), and myself conducted the interviews. Mr. Kerr stated that there was a general consensus from everyone who interviewed the applicants on offering the position to the same individual. Mr. Kerr stated that all 4 interviews were great interviews, but there were two that would meet the needs of the position. Mr. Kerr stated that they would like to extend an offer to one individual and depending on if they accept the position or not, we would offer to the second candidate as long as the board is comfortable with us doing so.

Motion to approve employee new hire to either of the candidates specified in prior discussion.

Motion: Mr. Mitall; Seconded: Mr. Stickel; Vote: 5-0, Motion Approved.

Mr. Kerr wanted to note a large benchmark in relation to the average monthly daily flow for the Authority. The flow has now gone under 3 million gallons, specifically 2.91 million gallons. When the Authority went into the Consent Order, the flows were at 4.85 million gallons.

Mr. Rumbaugh stated that this shows all of the great work that is happening and thanks all the employees for their hard work.

REPORTS:

- **Operations Report** - Report enclosed
- **Capital Improvement Projects** - Report enclosed.
- **O&M Repairs** - Reports enclosed

REGULATORY ITEMS COMPLETED:

PA DEP DMR Reporting – FTMSA’s effluent discharge data for February will be submitted.

Comments from the Board:

- The next meeting is scheduled for **April 20, 2023, at 6:00 p.m.**

Mr. DiGuilio motioned to adjourn the meeting at 6:40p.m.; Seconded: Mr. Stickel; Vote: 5-0, Motion Approved.



William Bell, Secretary